



CRE8TIVE REQUIREMENTS

PRINT REQUIREMENTS

- All print work must be proofed and ready by Wednesday Evening the latest.
- Prints will not be submitted until Cre8tive Eye receives confirmation (verbal or via email).
- All print work (if permitting) will be ready Friday Evenings.

Note: All text for print work is required in soft copy format (email, word, HTML, etc...).

If text is supplied as hard copy, a typing service charge will be added to final price based on amount of text required.

- 60% of the total price is required before commencement of work

DESIGN (ONLY) REQUIREMENTS (Flyers, Logo's, Evites, etc...)

- 50% of the total price must be remitted before commencement of work.

Note: All text for print work is required in soft copy format (email, word, HTML, etc...). If text is supplied via hard copy, a typing service charge will be added to final price based on the amount of text required.

WEBSITE REQUIREMENTS

- Cre8tive Eye Website Questionnaire must be completed.
- Images and files must be provided (disk or via email).
- 50% deposit is required before commencement of website.
- Website will be uploaded once payment is made in full.
- Once uploaded to host, any additional information and/or changes will be considered updates and subjected to update fees.
- Update payment must be made in full before files are uploaded.

Note: All website text is required in soft copy format (email, word, HTML, etc...).

If text is supplied as hard copy, a typing service charge will be added to final price based on the amount of text required.

PAYMENTS OPTIONS

1. Online from major credit Card (extra 4% charge applies)
2. Email money transfer
3. Deposit into Bank account at a financial institution
4. In person at:

Strictly Roots
178 Queen St. W.
Brampton, On
905.463.1747

Hours of Operation (Tues – Sat 10am – 7pm, Sun – 12pm – 5pm)